

MEMORANDUM

Department of Budget and Finance

To: Bob Rawls, Interim Town Administrator

From: Herb Hyman, CPPB, Procurement Manager

Through: Carol Menke, Deputy Budget and Finance Director

Date: April 6, 1999

Subject: Janitorial Services-Town Hall & Auxiliary Buildings

The attached resolution is to provide janitorial services for the Town Hall Complex, the Public Works building, the garage office, the Community Services/Fire Administration building, the new Police Department building, the Utilities Department office, and Old Davie School. The Town received ten bids. Mop & Glo Enterprise submitted the lowest bid. However, they subsequently determined that they had made a miscalculation in their bid and thus requested a withdrawal of the bid. Therefore, the recommendation for award is for Lee's Cleaning Service who is the lowest responsive and responsible bidder.

Please contact me if you have any questions.

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE
BID FOR JANITORIAL SERVICES FOR THE TOWN HALL COMPLEX AND
AUXILIARY BUILDINGS.

WHEREAS, the Town is in need of janitorial services for the Town Hall complex
and various auxiliary buildings; and

WHEREAS, the Town solicited sealed bids for such services; and

WHEREAS, after review, the Town Council wishes to accept the bid of Lee's
Cleaning Service.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF
DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid of Lee's Cleaning Service for
janitorial services at the Town Hall complex and various auxiliary buildings in the
amount of \$55,140.00. Should any of the contractors default for any reason during the term
of this agreement, the Town will award to the next lowest bidder.

SECTION 2. The Town Council hereby authorizes the expenditure from the Public
Works-Janitorial Contracts Account.

SECTION 3. This resolution shall take effect immediately upon its passage and
adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 1999

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 1999

TOWN OF DAVIE
PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER 071-024 1741-0700
071-024 1741-0700
BUDGET ITEM & DESCRIPTION 1741-0700
APPROXIMATE COST 1741-0700

METHOD OF PROCUREMENT (check the one that applies)

☐ Open Competitive Bidding
☐ Piggyback on Contract Number _____
☐ Sole Source

CHECKLIST, SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
Department Head

Have Funds been Reserved yes, 17701

Date _____ Signed _____

Signed _____
Town Administrator

BIDS SUBMITTED	
VENDOR	COST
LEE'S CLEANING SERVICE	\$55,140.00
SIR CLEAN	73,044.00
FLORIDA CLEANING SYSTEMS	73,560.00
PERDI-A-CARE	74,978.00
UNITED CLEANING SERVICES	80,400.00
CLEANING SYSTEMS, INC.	84,360.00
SAFEGUARD SERVICES, INC.	108,384.00
SOUTH FLORIDA CLEANING	112,656.00
FLORIDA MINORITY BUILDERS	2,299,800.00
* MOP & GLOW ENTERPRISE	39,900.00
* ERROR MADE IN B.I.D. B.I.D WAS WITHDRAWN	

Signed _____
Purchasing Specialist


TOWN ADMINISTRATOR'S RECOMMENDATION


Vendor	Cost
LEE'S CLEANING SERVICE	\$55,140.00

Signed _____
Town Administrator

**TOWN OF DAVIE
PUBLIC WORKS
MEMORANDUM**

To: Herb Hyman, Procurement Manager

From: Dan Oyler, Assistant Public Works Manager 

Through: Bruce Bernard, Public Works Manager 

Through: Bob Rawls, Interim Town Administrator

Date: March 17, 1999

Re: Recommendation For Award of Bid For Janitorial Services.

On March 16, 1999 ten bids were received for Janitorial Services. The bids received were as follows:

Mop & Glow	\$39,900.00 (Withdrew Bid)
Lee's Cleaning Service	\$55,140.00
Sir Clean	\$73,044.00
Florida Cleaning Systems	\$73,560.00
Perm - A - Care	\$74,978.00
United Cleaning Services	\$80,400.00
Cleaning Systems Inc.	\$84,360.00
Safeguard Services, Inc.	\$108,384.00
South Florida Cleaning	\$112,656.00
Florida Minority Builders	\$2,299,800.00

The Public Works Department, after review of the bids recommends that the bid for Janitorial Services be awarded to Lee's Cleaning Service, who is the lowest responsive bidder.

BID NAME: Sanitorial Service - T.F.
 BID NUMBER: B-99-40
 ESTIMATED COST: _____

TIME: 2:09 PM
 DATE: 3/16/89

No.	CONTRACTOR'S NAME	BID AMOUNT	COMPLIES WITH SPECS	RANK
1.	MOP & GLO ENTERPRISE	39,900.00		1
2.	PERM-A-CARE	74,978.00		5
3.	LEE'S CLEANING SERVICE	55,140.00		2
4.	UNITED CLEANING SERVICE	80,400.00		6
5.	SAFEGUARD SERVICES, INC.	108,384.00		8
6.	So. Fla. CLEANING SYSTEM	112,656.00+ TAPER COST		9
7.	CLEANING SYSTEMS, INC.	84,360.00 70,700.00		7
8.	FLA. MINORITY BUILDERS	2,299,800.00		10
9.	FLA. CLEANING SYSTEMS	73,560.00		4
10.	SIR CLEAN	73,044.00		3

REMARKS:

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING SPECIALIST: Hubblynn

DATE: 3/16/89

WITNESS: _____

DATE: _____